

**Learning Fair XXIV  
VENDOR APPLICATION  
Thursday and Friday, JULY 13 & 14, 2017  
Event Location: Northwest Elementary School  
3757 Lansing Ave.  
Jackson, MI 49202  
www.Learningfair.org**

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Fax \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Description of Business**

This information will appear printed on the program of events. Please make sure it accurately reflects your business.

**Utility Requirements**

Please circle

Electric          110                                  220                                  Water

One outlet will be furnished. Please bring **extension cords** and **power strips**.

**Registration**

The hours of the Fair are **12:00-7:00 pm on Thursday and 10:00 am- 5:00 pm on Friday**. *Please check-in at the Registration Table (Follow the signs) in order to pick-up your packet that includes a map and layout of your space.*

**Time**

The hours of the Fair are **12:00-7:00 pm on Thursday and 10:00 am- 5:00 pm on Friday**. You may set-up your exhibit on Wednesday after 1:00 pm. If you are setting up on Thursday you will need to set-up by 11:30 am.

For office use only  
Phone Confirmation \_\_\_\_\_  
In Program \_\_\_\_\_  
On Map \_\_\_\_\_  
Thank You Sent \_\_\_\_\_

### Tables and Chairs

Number of tables needed \_\_\_\_\_ Number of chairs needed \_\_\_\_\_

### Tent Spaces

Please indicate size needed

10X10

10X20

10X30

Will bring own tent or canopy – Please specify size. \_\_\_\_\_

Any special location requests:

### Deposit

We request a \$50.00 deposit in order to hold your spot. \$25.00 of this deposit will be returned to you at the time of the fair. Please send your deposit in the form of two checks, for \$25.00 dollars each, in which case one of the checks will simply be returned to you upon your participation in the fair.

Please circle type of deposit enclosed.

Double check

Double money order

Please note any special concerns here. ☺

Please Return Application to:

Angela Klobuchar

4909 W. Michigan Avenue

Jackson, MI 49201

Phone 517-581-0935 Fax 517- 750-1792

*Thank you for supporting the Learning Fair!*  
*learningfair.org*