**28th Annual Learning Fair**

**EXHIBITOR APPLICATION**

**Thursday and Friday, JULY 14 & 15, 2022**

**Event Location: Northwest Upper Elementary School**
3757 Lansing Ave.
Jackson, MI 49202

**www.Learningfair.org**

Business Name

Contact Name

Address

City State Zip

Business Phone Home Phone

Fax E-Mail Address

**Description of Exhibit**

This information will appear printed on the program of events. Please make sure it accurately reflects your exhibit.

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**Utility Requirements**

Please circle

Electric 110 220 Water

One outlet will be furnished. Please bring **extension cords** and **power strips.**

# Registration

The hours of the fair are **12:00-7:00 pm on Thursday and 10:00 am- 5:00 pm on Friday. *Please check-in at the Registration Table (Follow the signs) in order to pick-up your packet that includes a map and layout of your space***.

**Time**

The hours of the Fair are **12:00-7:00 pm on Thursday and 10:00 am- 5:00 pm on Friday.** You may set-up your exhibit on Wednesday after 1:00 pm. If you are setting up on Thursday you will need to set-up by 11:30 am.

For office use only

Phone Confirmation

In Program

On Map

Thank You Sent

**Tables and Chairs**

Number of tables needed . Number of chairs needed g

**Tent Spaces**

Please indicate size needed

 10X10 10X20 10X30.

Will bring own tent or canopy – Please specify size. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any special location request . .

. **Days of your exhibit**

Please circle

**Thursday Friday Both**

When will you be setting up? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please avoid closing your exhibit early. It is essential that all activities are available as advertised for all families. If you need special hours for your exhibit please let us know at this time and we will be happy to

post those hours in the program for you. ☺

**T-shirts**

Shirts will be available for volunteers working in your booth. Pick up will be at the registration booth when you check in.

Number needed . Size for each .

**Lunches**

Lunch Tickets will be provided for exhibitors and volunteers working your booth.

Number needed Thursday . Number needed Friday .

Please return application to:

Angela Klobuchar

Angela.Klobuchar@nwschools.org

or

4909 W. Michigan Avenue

Jackson, MI 49201

Or fax to:

517- 750-1792

Questions? Please contact Angela at:

Phone 517-581-0935

Email: Angela.Klobuchar@nwschools.org

***Thank you for supporting the Learning Fair!***

***www.learningfair.org***